

**MEGHNA BANK LTD.**  
together we sail



Head Office, Suvastu Imam Square (L-6)  
65 Gulshan Avenue (Gulshan-1)  
Dhaka

Ref : MGBL/HO/GSD/INT./BANANI/2022

Date : June 05, 2022

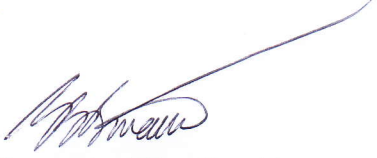
**Tender Notice for Interior Decoration of  
PROPOSED BANANI BRANCH.**

Sealed tenders are hereby invited from Interior Decorations Firms for interior decoration works as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/GSD/INT./BANANI/2022; 05/06/22
- 2) Purpose of tender : Interior decoration works of proposed Banani Branch.
- 3) Last date of completion of the work : 45 days from the date of work order
- 4) Eligibility for the tender :
  - a) The intended firm should have a minimum of 05 (Five) years of experience in interior design, decoration & renovation work and also have experienced of interior decoration works with minimum 05 (Five) scheduled Bank.
  - b) The intended firm should have experience in successful completion of interior decoration works of at least 03 (Three) Branches of different scheduled Bank in Gulshan/Banani area.
  - c) Experienced in innovative projects and/or beautification of national level iconic project will be considered as added advantage.
- 5) Cost of tender schedule : Payment Order/Cash in favor of Meghna Bank Limited for Tk. 5,000/- issued by any Dhaka City Branch of any scheduled Bank.
- 6) Name of the sales office of Tender schedule : General Services Department, Head Office, Dhaka
- 7) Address of the office submission of Tender bid : General Services Department, Head Office, Dhaka (in the designated tender box placed in the reception)
- 8) Starting Date for sale of Tender Schedule : Date: 05/06/2022; Time : 10:00 Hours
- 9) Last date of sale of Tender Schedule : Date: 12/06/2022; Time : 17:00 Hours
- 10) Last date of submission of tender bids : Date: 13/06/2022; Time : 13:00 Hours
- 11) Opening date and time of tender bids : Date: 13/06/2022; Time : 13:10 Hours
- 12) Details of works : As detailed in the tender schedule
- 13) Name of Division/Department inviting tender : General Services Department, Head Office, Dhaka
- 14) Papers/certificates to be enclosed with the tender bid :
  - a) Photocopy of Trade License
  - b) Attested photocopy of proof of ownership.
  - c) Attested photocopy of TIN certificate.



- 15) Special instructions :
- d) Attested photocopy of VAT certificate.
  - e) Previous work orders as per 4(b) and satisfactory performance certificate.
  - f) List of technical persons with bio-data.
  - g) Six months' Bank statement.
  - h) List and proof require as per 4(a).
- a) Tender bids shall remain valid till 60 (Sixty) Days from the date of opening.
- b) If any holiday falls on the date of opening tender bids, then all bids shall be opened on the following working day.
- c) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 4 and 14 are not enclosed.
- d) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.
- 16) The Bank reserves the right to accept or reject any or the entire tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.

  
Executive Vice President  
General Services Department

